Commonwealth of Pennsylvania
Magisterial District Court No. _____ of _____ Monroe _____ County

_____ :
: Case number: _____
Vs. :
:
_____ :
:

Interpreter Request Notice – Magisterial District Judge

Interpreter services are requested in the above captioned matter as follows:

Hearing Date: _____ Time: _____ Courtroom/Office: _____

MDJ Court Address: _____

Phone: _____ Email: _____

Case/proceeding type: *(Select criminal or civil and check all that apply)*:

Criminal: ☐ Bail ☐ Preliminary Hearing ☐ Arraignment ☐ Misdemeanor ☐ Summary ☐ Plea ☐ ARD
☐ Other: _____

Civil: ☐ Landlord/Tenant ☐ PFA/PSVI ☐ Traffic ☐ Civil Complaint ☐ Small Claims ☐ Other: _____

Name of person (LEP) needing the interpreter: _____

LEP relationship to case: ☐ Defendant/Respondent ☐ Plaintiff/Petitioner ☐ Witness ☐ Victim
☐ Juvenile ☐ Parent/Person *in loco parentis* ☐ other: _____

Language *(Select foreign or sign language and provide all requested information)*:

Foreign language: ☐ Language spoken: _____ Dialect (if applicable): _____

Sign language: ☐ American Sign Language ☐ Other non-ASL: _____
☐ Foreign sign language (country): _____

Country of origin: _____ Region/Province (if known): _____

Does the LEP speak a second language? ☐ Yes ☑ No Other language: _____

Please provide additional information about the communication preferences of the limited English speaker.

_____

_____

_____	_____	_____
Print Requestor's Name	Date	Phone
_____	_____	_____
Requestor's Signature	Title	E-mail