Affidavit of Service of Original Process by Mail

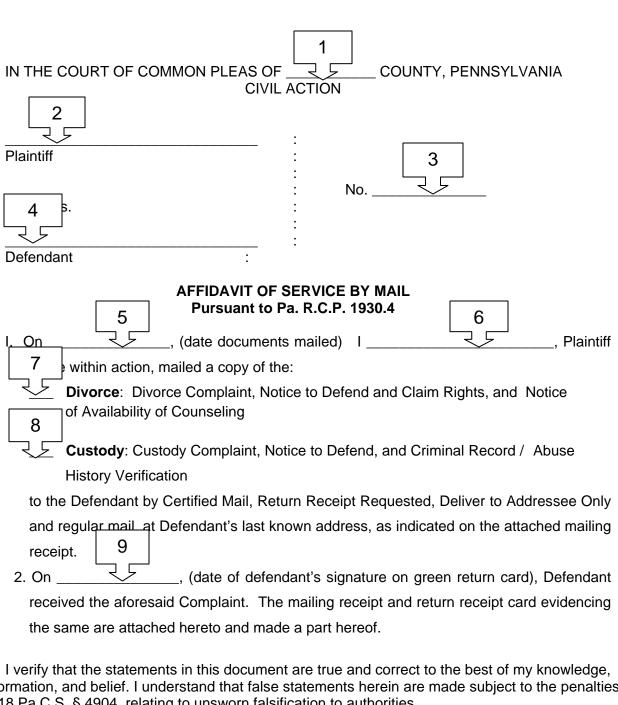
Service Form 1

Affidavit of Service of Original Process by Mail

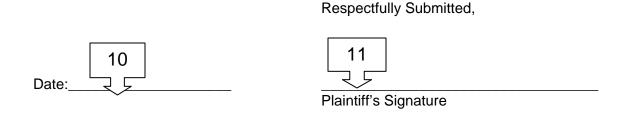
The numbers on these instructions correspond with the numbers in the boxes on the form. Use the form with the boxes to guide you through filling out the blank form.

- Box 1: Print the name of the county in which you filed.
- Box 2: Print your name exactly as you wrote it on the Complaint.
- Box 3: Print the docket number assigned by the office where legal pleadings are filed.
- Box 4: Print the name of the defendant exactly as is appears on the Complaint.
- Box 5: Print the date you mailed the court documents.
- Box 6: Print your name.
- Box 7: If you filed a divorce case, check here making sure you sent everything listed.
- Box 8: If you filed a custody case, check here making sure you sent everything listed.
- Box 9. Print the date the defendant signed the postal service "green card."
- Box 10: Print today's date.
- Box 11: Sign your name.

On a separate piece of paper, tape the green card, with the date and signature side showing, attach the paper to the Affidavit and file it with the office where legal pleadings are filed.



information, and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities.



Service Form 1 Original Process by Mail Rule 1930.4 AOPC 9.20.14

IN THE COURT C	F COMMON PLEAS OF		COUNTY, PENNSYLVANIA
	CIVIL	. ACTION	
Plaintiff		:	
VS.		: : No: :	
Defendant		:	
		SERVICE BY MAIL Pa. R.C.P. 1930.4	
I. On	, (date documen	s mailed) I	, Plaintiff
in the within a	ction, mailed a copy of th	e:	
Divorce	: Divorce Complaint, No	tice to Defend and Claim F	Rights, and Notice
of Availa	bility of Counseling		
Custody	: Custody Complaint, No	otice to Defend, and Crimin	nal Record / Abuse
History \	/erification		
to the Defenda	ant by Certified Mail, Ref	urn Receipt Requested, D	Peliver to Addressee Only
and regular ma	ail, at Defendant's last k	nown address, as indicate	d on the attached mailing
receipt.			
2. On	, (date of defer	dant's signature on greer	return card), Defendant
received the a	foresaid Complaint. The	e mailing receipt and retur	n receipt card evidencing
the same are	attached hereto and mad	le a part hereof.	
ormation, and belie			he best of my knowledge, ade subject to the penalties
		Respectfully Submitted,	
Date:			
		Plaintiff's Signature	

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